

**BY-LAWS OF**  
**THE WELLESLEY REPUBLICAN TOWN COMMITTEE**

I. NAME AND PURPOSE

- A. The name of this organization shall be the Wellesley Republican Town Committee, hereinafter called The Committee.
- B. The purpose of The Committee is to promote the principles of the Republican Party, to cooperate in carrying out the program of the Republican State and Republican National Committees, and to promote the election of Republican candidates.

II. MEMBERSHIP

- A. The Committee shall consist of enrolled Members of the Republican Party, resident in the Town of Wellesley, who shall be elected from their Town at the Presidential Primary, provided that by such election the total number of Members of The Committee shall not exceed the number determined under Article II, Section B, hereunder.

The members of The Committee shall hold office for four (4) years, ending on the thirtieth day following the day on which the presidential primaries are next held and until their successors shall have organized.

In case a member dies, resigns, cancels, changes his party enrollment, or refuses to serve, his place shall be declared vacant and the vacancy shall be filled at the next regular meeting of The Committee.

- B. The existing Committee shall determine the number of members to be elected at the next Presidential Primary and the Secretary of said Committee shall give notice of the number to be elected to the Secretary of the Commonwealth and the Republican State Committee on or before August 1<sup>st</sup> of the year prior to which they are to be elected. That number shall be not less than three (3) nor more than thirty-five (35).
- C. The Committee may elect Honorary Members who shall have all the rights and privileges of Members except the right to vote and to hold an elective office in said Committee.
- D. The Committee may, by vote at any meeting, appoint associate members. Associate members shall not have the right to vote, but shall have the right to attend all the meetings of the Committee and to serve on all sub-committees plus whatever additional functions the Chairman may assign to them. All members of the Town Republican Finance Committee who are not otherwise members of the Committee shall be Associate Members.

### III. ORGANIZATION

- A. The Committee shall within ten (10) days after the 30<sup>th</sup> day next following the election of its members, meet and organize by the election of a Chairman, Vice Chairman, Secretary, Treasurer, and such other Officers as it shall determine.

The term of the officers of The Committee shall be two (2) years and until their successors shall have been elected.

Any Officer of The Committee may be removed from office by a majority vote of those present and voting, a quorum being present, at any regular or special meeting of the Committee, provided however, that seven (7) days written notice has been sent to all members that the removal of such Officer is to be considered.

- B. At its first meeting, The Committee shall fix the number of, and elect, an Executive Committee, which shall include the elected Officers of the Committee, the immediate past Chairman of the Committee, each Precinct Chair and additional members as shall be designated and elected by the Committee.
- C. The Committee shall keep in close contact with its State Committee Members and shall consult with them in any matter requiring action by the State Committee Chairman. The Committee shall seek the advice and assistance of its State Committee members in matters pertaining to registration, getting out the vote and conducting meetings and rallies, especially during the election year. The Committee shall notify them and invite them to attend their meetings.
- D. The Secretary of The Committee shall, within ten (10) days after its organization, submit with the State Secretary, with the Town Clerk, the Massachusetts Office of Campaign & Political Finance (OCPF) and with the Secretary of the Republican State Committee, a list of officers and members of the Committee, together with the addresses and telephone numbers of such Officers. Within ten (10) days after the appointment of associate members, the Secretary shall also file a statement of any changes in the membership of the Committee which have resulted from vacancies which The Committee has filed.

#### IV. OFFICERS

##### A. Chairman

The Chairman of The Committee shall, in addition to the duties required by law, preside at all meetings of The Committee and of the Executive Committee and direct, with the advice of the Executive Committee, the work of The Committee. He shall appoint, with the advice of the Executive Committee, all subcommittees except as otherwise provided and shall serve as a member ex-officio on all subcommittees. He shall employ all necessary assistance, subject to the approval of the Executive Committee, for the carrying out of The Committee's work; and shall direct the calling of regular meetings of The Committee.

##### B. Vice Chairman

The Vice Chairman shall preside at all meetings of The Committee in the absence of the Chairman, and shall perform all duties and have all powers of the Chairman in case of the temporary absence or incapacity of the Chairman. The Vice Chairman shall also head the Committee's Grassroots Sub-Committee.

##### C. Secretary

The Secretary shall keep a record of the proceedings of The Committee and of the Executive Committee; and shall notify each Member by mail of each meeting of The Committee in accordance with Article VIII. The Secretary shall perform all other duties required by law, assigned by the Chairman, or otherwise herein provided.

##### D. Treasurer

The Treasurer shall have custody of all funds belonging to The Committee, pay all written orders provided for in the rules, and shall procure and file vouchers for such payment. All orders on the Treasurer shall bear the signature of the Chairman. The Treasurer shall submit a report at each regular meeting of The Committee and to the Chairman or the Executive Committee at any time when either shall so request.

## V. DUTIES OF MEMBERS

To carry out the duties and responsibilities of the said Committee.

## VI. COMMITTEES

The Chairman shall appoint and designate one person Chairman thereof, the following standing subcommittees, which shall serve until the next regular election of Officers.

### A. Finance Committee

Shall, with the Treasurer as an ex-officio member, be responsible for all fund raising activities.

### B. Registration Committee

Shall consist of seven (7) members, one member from each precinct in the Town. It shall be their function to conduct The Committee's registration drives, and they shall at all times keep a file of all registered and unregistered prospective voters in the Town.

### C. Nominating Committee

Shall consist of up to five (5) members; three of whom shall be former Chairmen or members of the Executive Committee appointed by the Chairman; two of whom shall be elected at a meeting of the full Republican Town Committee.

### E. Program Committee

Shall be responsible, under the direction of the Chairman, to arrange meetings and events and shall coordinate the dates of said meetings and events with The Republican State Committee.

### F. Publicity Committee

Shall consist of not less than three (3) members; such committee to be responsible for dissemination of information concerning Republican activities under the direction of the Chairman and Executive Committee. The committee shall be responsible for keeping a file of all publicity concerning activities of the Town Committee.

## VII. EXECUTIVE COMMITTEE

The Executive Committee shall supervise the work of The Committee. Between meetings of The Committee, it shall exercise, so far as it is consistent with law and these Bylaws, all the powers of The Committee. It shall keep The Committee fully informed of any action taken by it between meetings of The Committee. It shall serve as an advisory committee on all matters referred to it by the Chairman. It shall meet at the call of the Chairman or the request of any three (3) members. A quorum for the transaction of business shall not be less than five (5) members of the Executive Committee.

## VIII. MEETINGS

The Chairman shall direct the call of not less than four (4) meetings of The Committee each year, plus additional meetings as he deems necessary. A majority of the Executive Committee or any five (5) Members of The Committee may call a meeting of The Committee. Robert's Rules of Order Revised shall determine parliamentary authority. Notice of each meeting of The Committee shall be given by email or postal mail at least seven (7) days before the date of such meeting to each Member at his last known address.

## IX. QUORUM

Twenty-five percent (25%) of the authorized membership of The Committee shall constitute a quorum, except that in no case shall less than two (2) members be considered a quorum. A majority of those present and voting, if a quorum is present, shall be sufficient to pass all routine matters.

## X. POLITICAL ACTIVITY OF MEMBERS

No Member (or Associate Member) of The Committee shall sponsor or endorse any candidate of, or otherwise in any serve the interest of, any political party other than the Republican Party in connection with any partisan election or primary involving or affecting the Town. After candidates in any partisan election involving or affecting the Town shall have been determined through party primaries or other lawful procedure, every Member (or Associate Member) of The Committee shall give his support to the entire Republican slate of candidates. The Committee as a whole shall take no position for any candidate for any contested primary or other lawful procedure.

In the event that any Member (or Associate Member) of The Committee finds that he cannot comply with the foregoing standard, then he shall be expected to offer his resignation from The Committee. If, under the foregoing circumstances, such Member (or Associate Member) fails to offer his resignation as above provided, then in an appropriate case, upon vote of two-thirds of the Members of The Committee present shall call for the resignation of such Member (or Associate Member).

## XI. ELECTION OF DELEGATES TO PRE-PRIMARY CONVENTION

The Committee shall, upon receipt of notice from the chairman of the Massachusetts Republican Committee for the holding of a pre-primary convention, call a meeting for the purpose of electing delegates to such convention. Notice of such meeting shall be given to all Members in accordance with Article VIII. Each delegate shall be chosen from the enrolled Members of the Republican Party resident in the town. The Secretary of The Committee shall, within fourteen (14) days after such meeting, but in no case less than fourteen (14) days prior to the date appointed for the opening of such convention, notify the Republican State Committee of the names, addresses and telephone numbers of such elected delegates. Procedures shall comply with instruction from the Republican State Committee.

## XII. AMENDMENTS

These Bylaws may be suspended or amended at any regular meeting of The Committee by two-thirds vote of those present and voting, a quorum being present, and notice of the action proposed having been included in a written notice of the meeting sent to each Member of The Committee at least seven (7) days prior to the meeting at which the proposed action is to be taken.

## XIII. DATE BYLAWS EFFECTIVE

The Bylaws shall take effect when adopted by two-thirds vote of those present at a regular Committee Meeting or at a Special Meeting called for the purpose.

Amended – 1987, May

Reviewed and Amended – 2012